

First and Last Name
6 Pine Street, St. Louis, MO 63125
home: 314.555.5555
cell: 314.486.2222
yourname@gmail.com

Education

Arlington High School, Arlington, Virginia
2002 – Present

Experience

Line Register, McDonalds
June 2011 – Present

- Maintain and restock inventory.
- Provide customer service.
- Operate computerized cash register system.

Child Care, Home
2011 - 2012

- Provide child care for several families after school, weekends and during school vacations.

Achievements

- National Honor Society: 2004, 2005, 2006
- Academic Honor Roll: 2002 - 2006

Volunteer Experience

- Big Brother / Big Sisters
- Arlington Literacy Program
- Run for Life

Interests / Activities

- Member of Arlington High School Tennis Team
- Girl Scout
- Piano

Computer Skills

- Proficient with Microsoft Word, Excel, and PowerPoint, and Internet

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References

Not related, however, could discuss your work ethic